



**GILFORD FIRE-RESCUE DEPARTMENT**  
 39 Cherry Valley Road • Gilford, NH 03249 • (603) 527-4758



**DEPARTMENT OF PLANNING & LAND USE**  
 47 Cherry Valley Road • Gilford, NH 03249 • (603) 527-4727

## Town of Gilford Tent Regulations

**Tent:** A temporary structure, the covering of which is made of pliable material that achieves its support by mechanical means such as beams, columns, poles, or arches, or by ropes or cables or both.

**Assembly Occupancy:** (1) used for the gathering of 50 or more persons for deliberation, worship, entertainment, eating, drinking, amusement, awaiting transportation, or similar uses; or (2) used as a special amusement building, regardless of occupant load. \*If obtaining a State of NH Liquor License, an Assembly Permit is required for any number of persons.

- These regulations do not pertain to Air-Supported or Air-Inflated structures.
- These regulations do not pertain to Special Amusement Buildings.

|  |   |
|--|---|
| Tents smaller than 400 square feet.  | Exempt, not regulated.<br>NH Building Code Review Board BD-15-10-17   |
| Tents on property with <u>owner-occupied</u> one- or two-family dwellings. | Exempt, not regulated.<br>RSA 155-A:2, V-a and 155:20, III  |
| Tents 400 square feet and above.   | Building permit, site plan, and inspection required from Department of Planning and Land Use. May also require inspection from Gilford Fire-Rescue, depending on use. Tents must be installed according to manufacturer specifications, including alternative tie-down options. (permit fees applied) |
| Tents 400 square feet and above used as Assembly Occupancy.                | Assembly Permit and inspection required from Gilford Fire-Rescue. (no fee)  |

General list of items required:

- Fire extinguishers
- No hay, straw, shavings or similar combustible materials; smoking not permitted
- Proof of fire-resistive fabric for each tent section
- EXIT/Emergency lighting if sides are used
- Electrical systems, including generators, in accordance with National Electrical Code

Use of cooking, heating appliances, or open flame devices – see Gilford Fire-Rescue



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## Tent Permit Application

MAP/PARCEL \_\_\_\_\_

ADDRESS \_\_\_\_\_

NUMBER OF TENTS \_\_\_\_\_

PURPOSE OF TENT \_\_\_\_\_

DIMENSIONS OF EACH TENT \_\_\_\_\_

ARE THERE SIDES ON THE TENT(S)? CHECK ONE: \_\_\_\_\_ YES \_\_\_\_\_ NO

If you checked YES you must attach a floor plan of the layout to insure proper egress for emergency purposes per the Building Code requirements.

DATE TENT(S) UP \_\_\_\_\_

TAKEN DOWN ON \_\_\_\_\_

**ATTACH THE FOLLOWING DOCUMENTS:**

- FLAME SPREAD SHEET FOR EACH TENT
- FLOOR PLAN OF INSIDE OF EACH TENT THAT HAS ASSEMBLY USE
- PROPERTY OWNER'S AUTHORIZATION IF THE APPLICANT IS NOT THE HOMEOWNER
- WORKMAN'S COMP. AFFIDAVIT (AND CERTIFICATE IF REQUIRED BY THE DEPARTMENT OF INDUSTRIAL ACCIDENTS, INCLUDE POLICY INFORMATION PER FORM INSTRUCTIONS).
- LOCATION OF TENT ON SITE (PLOT PLAN OR TAX MAP SHOWING LOCATION)

**PROPERTY OWNER NAME** \_\_\_\_\_

**APPLICANT NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**APPLICANT PHONE NUMBER** \_\_\_\_\_ **E-MAIL** \_\_\_\_\_

**INSPECTION:** Applicants must call for an inspection once the tent is erected.

**STATE & FEDERAL LAWS:** Applicants are responsible for compliance with all state and federal requirements.

(FOR TOWN STAFF USE ONLY BELOW THIS LINE)

**FEE PAID** \_\_\_\_\_ **RECEIVED BY** \_\_\_\_\_

**AUTHORIZED BY** \_\_\_\_\_ **DATE** \_\_\_\_\_