

Board of Fire Engineer's Minutes

May 18, 2022

08:30 hrs.

Gilford Fire-Rescue

Meeting called to order by Chair Akerley at 08:40am

Present: Chairman Akerley, Engineer Lyman, Engineer Skinner, Chief Carrier, Town Administrator Scott Dunn, Deputy Ober, LT. Dom DeCarli and AA Boulanger

Minutes of Previous Meetings – April 20, 2022

- *Motion to approve the April 20, 2022 minutes by Engineer Lyman, seconded by Engineer Skinner. Unanimously approved*

Opening of Proposals and reviewed with recommendations

- Siding: Triple Construction: \$124,633.00*
- Basement overhead doors: Triple Construction: \$25,592.00
Elite Doors: \$20,450.01*
Overhead Door of Portsmouth: \$22,970.00
- Flooring Triple Construction: \$44,325.00*

(*) Chief Carriers Recommendations

Motion to approve three bids; Siding \$124,633.00, Basement doors \$20,450.01 and Flooring \$44,325.00 by Engineer Lyman, seconded by Engineer Skinner. Unanimously approved by all.

Report of the Fire Chief

Activities

- Attended the Executive Fire Officer Symposium at the National Fire Academy in Maryland.
 - Attendance was sparse – content was very good
- Met with PD and TA Dunn to discuss a possible grant available to us.
- Met with Engineers... personnel matter.
- Attended Selectmen's meetings.
- Met and spoke with a number of contractors regarding station upgrades.
- Attended a NHAFC BOD meeting in Concord.
- Attended a LRMFA BOD meeting in Laconia.
- Attended a Department Manager's luncheon meeting.
- Attended and Employee BBQ lunch.
- Attended a Joint Loss/Management Meeting.
- Attended Chief Kelley's swearing in ceremony.
- Attended the NHAFC monthly meeting at the Omni Mt Washington.
- Worked on BNHP concert EMS coverage scheduling.

Budget

2022

- Heating fuel lines are 84% expended. The largest increase has been in LP gas usage.
- We expect the Vehicle Fuels line to be expended at a very fast rate.

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Personnel

- No new changes

Activity Log: Report provided to Engineers

- January – April 2022
 - 544 incidents. 39 less than the same period last year.
- May to date: 65 incidents in 13 days.
 - Projected – 155/May.
 - That would be higher than average for the month, but lower than last year by 20

Operations

- Dry Hydrant testing is in process
- Minor brush fire incidents

Training

- Probationary training is the focus of each shift right now.
- Call Company training schedule has been sent to all for the next few months
- Auto extrication training occurred

Report of the Deputy Chief

Fire Prevention

- Michael's to open in July
- Misty Harbor administrative offices are still closed, due to multiple issues.
- Gunstock and Soulfest have decided to end the event after the 2022 season
- State Liquor store has again asked about expanding. Deputy Ober requested plans before any changes can be approved.

Inspections

- Reports provided to all Engineers
- Average month no real issues

Vehicle Maintenance

- Engine 3 – completion is anticipated mid to end of July
- Tanker 1 close to completion, maybe next week
 - Tanker 1 will go to OME, once the repairs are complete
- Summer Tire change out is in process
 - Fall of 2022 a discussion will occur to discuss how we do the tire change out in the future
 - Will departments purchase winter tires and rims or will we continue to share one set of rims and change out the seasonal tires

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EMS

- Deputy Ober – Privacy Officer received a letter from Comstar (former Ambulance Billing Company) alerting of a server breach.
- Comstar has retained an attorney to take care of the notification of all potential patients.
- Deputy Ober signed off with Comstar to handle all notifications on behalf of Gilford Fire-Rescue

IT

- AA Boulanger is slated for a new PC. Installation is Friday 5.20.22

Call Company

- New call firefighters remain very active.

New Business

- None

Adjournment

- **Motion to adjourn at 09:40 am by Engineer Skinner, seconded by Engineer Lyman. Unanimously approved**
- **Next Meeting Date:** June 21, 2022 @ 0830 hrs. Gilford Fire-Rescue

Respectfully Submitted AA Charlene Boulanger