

Gilford Police Department

Chief of Police
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Annual Reporting: Complaints Against Personnel & Internal Investigations

In 2016, I created a Department policy entitled *Complaints Against Personnel* that discusses the lodging of personnel complaints by citizens, as well as internal investigations undertaken for any number of reasons. As part of that policy, I included a section regarding annual reporting, which is documented in the corresponding Excel spreadsheet, updated annually, and posted on our agency website.

Policy Excerpt: In an effort to provide both agency transparency and statistical information to other agency personnel, the Gilford Town Administrator, Gilford Board of Selectmen, and citizens to which the Gilford Police Department serves, annual reporting of both lodged complaints and internal affairs investigations (IAs) will be conducted. The Chief of Police (or his/her designee) will prepare an annual statistical summary report of all formal complaints and/or IA investigations. Statistical reports, posted on the GPD website, should include information pertaining to:

1. Number of complaints lodged.
2. Number of investigations conducted.
3. Adjudication of all investigations.
4. Number of investigations involving disciplinary action.
5. Other pertinent information deemed appropriate.

Thank you.

Anthony J. Bean Burpee
Chief of Police