

TOWN OF GILFORD
CEMETERY TRUSTEES
MEETING MINUTES
October 6, 2022

Attendance:

Trustees Peter Allen, Rae Mello-Andrews, Valerie Chase, Director of Public Works Meghan Theriault, and Town Administrator Scott Dunn were present. Volunteer Bill MacLean also attended.

Peter Allen called the public meeting of the Cemetery Trustees to order at 4:04 pm in the Town Hall meeting room. Members said the Pledge of Allegiance.

Approval of Minutes:

Motion to approve the September 1, 2022 minutes was made by Rae Mello-Andrews and seconded by Peter Allen. All voted in favor and the motion passed.

Public Comment:

None

Old Business:

Status of the cemeteries staff and contractors: Bill MacLean, volunteer, asked to speak today to discuss what he has done.

Following a discussion with Bill regarding his responsibilities, it was decided that he will not mow Hoyt and Weeks, but will continue maintenance work on them. He will continue to take care of the other historical cemeteries. He will coordinate with Meghan if piles need to be picked up. Meghan said that Hoyt and Weeks are mowed by DPW workers temporarily. Meghan elaborated the DPW employees are back at Pine Grove for mowing and clean-up. She asked Mr. Boucher to mow Weeks and Hoyt, which he did, including pruning of the shrubs. It was \$700 for pruning.

Pete said there are 3 flat stones that have to be placed. He asked Meghan for help setting the stones. She will meet with Pete to have it done. Rae talked to Joe Wernig and he will mow Ame's Farm cemetery as a volunteer.

Updates on PO from last year: Meghan said the vacuum bagger is in for the mower purchased and will go with the new mower. She will double check the status of weed wackers, including string. Remaining budget funds will cover the weed wackers. Scott suggested getting a new weed wacker for Bill to use. Meghan also suggested asking Bill if he needs a rake or leaf blower; she will contact him regarding those items.

New Business:

There were 4 burials in September; 3 more are planned for October, with 2 more expected to be scheduled. 2 full size lots were sold in September.

Kristin Snow will continue maintaining the database as a volunteer and will be compensated for mileage.

Information requests are coming in on a regular basis.

Rae will contact Sean Pelletier regarding the right of way.

Rae asked about when to close the cemetery for the winter. Pete stated that it should close by the end of November if weather permits. All flags on gravesites will be removed on November 14 unless a storm hits before then. Meghan has emailed for 70 more flag holders out of the 100 ordered but has received no response yet. She has received the new pins for laying out the front area of Pine Grove, which will occur in the spring.

Budget:

The proposed 2023 Cemetery Budget was presented by Meghan and reviewed. Suggestions were made to increase the fuel line due to increased fuel costs. Meghan will update the proposed budget and email the Trustees once completed.

Upcoming Meetings:

The next monthly meeting of the Cemetery Trustees will be held Thursday, November 3, 2022 at 4:00 pm in the Town Hall Conference Room.

The meeting was adjourned at 4:43 pm.

Respectfully submitted,

Valerie Chase, Secretary of the Cemetery Trustees

Approved by vote of the Cemetery Trustees on the 3rd day of November, 2022.