



Gilford Town Hall: 47 Cherry Valley Rd., Gilford, NH
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Gilford Public Library Board of Trustees
Minutes of the July 8, 2020 Meeting

Attending via ZOOM; Katherine Dormody, Betty Tidd, Alexis Jackson, Diane Tinkham, Jack Lacombe, and Mike Marshall

The meeting was called to order at 10:00 am.

Minutes of our June 10, 2020, meeting were discussed, a motion to accept was made by Betty Tidd, seconded by Mike Marshall and approved.

Reports

Circulation

The library building re-opened as planned on June 15, 2020, perfectly timed with the Governor's Safer at Home plan and Reopening Guidelines for Libraries. Total circulation was down only 30 percent. Considering the limitations in the library and reduction in hours, the statistics look very good. Many are still using curbside service, Katherine's estimate puts the number at 25-30 percent. It's interesting to look at the collections showing an increase in usage over last year even in these unique circumstances. Very few have come back to use our computers, 45 in the month of June compared to 612 users in June 2019. We signed up 19 new patrons since we've been open. Electronic usage has been very well used with big increases from last June.

Programs - We had one in-person program and that was our curbside ice cream summer reading kick-off. It was hot weather and we served many people in cars with ice cream and ice cream cones as they signed up for Summer Reading. Our online presence has been going well with Maria on top of all of our social media and training to help Kayleigh with keeping up the website. The largest virtual program was The Stories, Stones, and Superstitions which was broadcast on Facebook Live through Zoom for a total of 30 people watching and interacting live.

Volunteers - are slowly trickling back. We had 143 hours of volunteer time in the month of June. Sue Goulet is back on the schedule as well, helping with the scheduling, training, and checking in with volunteers. She is working between 5-10 hours/week.

Old Business

- A. Building Painting - memo sent to get on Selectmen's agenda for July 8, 2020.
- B. Re-Opening - hours seem to be working well. It is important to have the extra hour for cleaning materials in the morning and open only for curbside. Patrons

- have expressed happiness and excitement for us to be open. Each week it seems to be getting busier and busier so it is incumbent upon us not to get comfortable and keep safety the highest priority.
- C. Summer Reading - online program have been going well with some hiccups. We have just completed week 1 and we are about 50 percent of the total from last year. Given the circumstances, we are very happy with this level of participation!
 - D. Friends - Old Home Day cancelled, they are sending out an appeal letter to replace a portion of the lost income.
 - E. Cataloging Project Update - The majority of the nonfiction is cataloged and on the shelf in the approximate location. Two of the major categories are left undone and it's a steady progress towards finishing, but has slowed down considerably due to opening. Signage and labeling is also in development.

New Business

- A. Re-opening, next stage - The plan was approved. Moved to accept by Jack Lacombe, seconded by Betty Tidd.
- B. Building - semi-annual maintenance with all the filters changed. Some carpentry work is needed around the trim and flashing on the roof before painting so we are working on getting that done. Gilford Well was supposed to come back and give us a status of what the problem is on the new filtering system on the domestic water. This is still pending.
- C. Change of Status Forms- Mello, Fisher, Suarez

Next meeting will be held in the Library meeting room on August 12, 2020, at 10:00 am.

Meeting was adjourned at 10:52 am.

Respectfully submitted

Alexis Jackson