

**TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
December 12, 2018
7:00 PM
GILFORD TOWN HALL**

1.0 NON-PUBLIC SESSION

At 6:30 PM, Selectman Eddy made a motion to enter into non-public session to discuss employee compensation per RSA 91-A: 3, II, (c); seconded by Selectman Grenier. Motion carried on a roll call vote with all in favor; (2-0).

At 6:55 pm, Selectman Eddy made a motion to come out of non-public session; seconded by Selectman Grenier and passed on a roll call vote with all in favor; (2-0).

2.0 PLEDGE OF ALLEGIANCE

At 7:00 pm, Vice Chairman Grenier convened a public meeting of the Board of Selectmen in the 1st floor conference room of Town Hall and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Selectmen Richard Grenier and Dale Channing Eddy. Selectman Gus Benavides was absent.

Staff members in attendance: Fire Chief Stephen Carrier, Public Works Director Jason Hayden Sr., Police Chief Anthony Bean Burpee, Library Director Katherine Dormody, Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

3.0 ANNOUNCEMENTS/PRESENTATIONS

Selectman Grenier read the rules of the meeting and announced all Town Offices, the Recycle Center and the Library will be closed on 12/24/18 and 12/25/18 in observance of the Christmas Holiday. In addition, All Town Offices, the Recycle Center and the Library will be closed on 01/01/2019 in observance of the New Year Holiday.

4.0 REVIEW/APPROVAL OF MINUTES

Selectman Eddy made a motion to approve the minutes of 11/25/18 as presented; seconded by Selectman Grenier and passed with all in favor; (2-0).

5.0 CONSENT AGENDA

5.1 Selectman Eddy made a motion to approve the items previously signed during the period 11/26/18 through 12/07/18 as listed (attached hereto); seconded by Selectman Grenier and passed with all in favor; (2-0).

5.2 Selectmen Eddy made a motion to seal the minutes of the non-public session held on this date as they relate to employee compensation; seconded by Selectman Grenier and passed with all in favor; (2-0).

6.0 APPOINTMENTS

6.1 Katherine Dormody, Library Director - Semi-Annual Library update: Library Director Katherine Dormody reported that the Library's circulation of materials was similar to last year; circulation breaks down to approximately 65% adult and 35% children's materials. 91% are physical items while the other 9% is downloadable audiobooks and eBooks. 406 new patrons have been signed up so far this year for 6,642 current active members. Volunteer numbers are going up this year in part to a pilot program with Lowe's. Ms. Dormody reviewed Adult events

and Programs followed by Children's events and programs. She reported that the Library has reshuffled some staff and now have a dedicated teen librarian, which has skyrocketed their teen program numbers. They also offer a teen game club for Homeschoolers that blends into an afterschool game club. Ms. Dormody reported they were able to complete their 2018 special projects including tree work, replacing dripstone, lawn work and replacing some reading room furniture. They are looking into installing a filtration system on the domestic waterside so they can get more life out of the circulation pumps that circulate the heated or cooled water around the building. The Selectmen thanked Ms. Dormody for the update.

7.0 OLD BUSINESS

There was none.

8.0 NEW BUSINESS

8.1 Recycle Center - Well Proposal: Town Administrator Scott Dunn reviewed the estimate that he received from Gilford Well for a drilled well at the Recycle Center. Discussion ensued. Selectman Eddy made a motion to accept the proposal from Gilford Well in the amount of \$10,085.23 to be paid from account # 4324-532 (paid from operating budget using surplus funds); seconded by Selectman Grenier and passed; (2-0).

8.2 Proclamation request - National School Choice Week: Town Administrator Scott Dunn presented a request that was received for a Proclamation for National School Choice Week. It was the consensus of the Board not to approve this Proclamation

8.3 Employee Job Performance Evaluation Form - Proposed Revision: Town Administrator Scott Dunn discussed the revised form. Prior to this revision, there was an inability to have a grade between steps 2-3 or 3-4. The revised form includes 2.5 and 3.5 as steps in the evaluation form and the Department Managers overwhelmingly recommend approval. Selectman Eddy made a motion to approve the revised employee job performance evaluation form as presented, for non-union employees, to be effective as of January 1, 2019; seconded by Selectman Grenier and passed with all in favor; (2-0).

8.4 Schedule Public Hearing for Cable Television Franchise proposal from Comcast: Town Administrator Scott Dunn discussed the Town Attorney suggestion that the Board schedule a public hearing to present the franchise agreement proposal from Comcast and solicit public input as required by federal law. It was the consensus of the Board to have this public hearing on Wednesday, January 9, 2018 at 7pm.

9.0 OTHER BUSINESS

Town Administrator Scott Dunn reviewed an email from the Lakes Region Planning Commission asking officials to contact the FCC to correctly update the 4G LTE Cell service coverage maps in the Lakes Region. A sample letter was attached that appeals to the Federal delegation to resolve the issue with the FCC. Selectman Eddy was in favor, but Selectman Grenier was opposed. No decision was made.

10.0 PUBLIC INPUT

There was none.

11.0 SELECTMEN'S ISSUES

Selectman Grenier suggested that residents start recycling/separating tin cans, aluminum, etc. in anticipation of the new Recycle Center if they have the room.

Selectman Grenier is also concerned about the 30' boat restriction that was discussed at a previous meeting for Glendale. He did not want to wait until the summer meeting with the island residents for this issue to be resolved, and would like to get started by getting a camera to observe prior to the meeting. Town Administrator Scott Dunn said there are cameras included in the FY2019 budget. Selectmen want to hit the ground running on this to gather data/facts prior to the July meeting. Discussion ensued on expanding the hours of the Glendale attendants during the busy summer months as well.

12.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn reported he sold the 2007 Crown Victoria for \$904 at an on-line auction and that the building at the Recycle Center is nearing completion.


13.0 NEXT MEETING

The Board tentatively scheduled a meeting for Thursday, December 27, 2018 at 4pm meeting (if necessary).

14.0 ADJOURN

With no further business to come before the Board, Selectman Eddy made a motion to adjourn at 7:27pm; seconded by Selectman Grenier and passed with all in favor; (2-0).

Respectfully submitted,



Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 9th day of January, 2019.

Attest:



Selectman Dale Channing Eddy, Clerk