

TOWN OF GILFORD
BOARD OF SELECTMEN'S MEETING MINUTES
June 13, 2018
7:00 PM
GILFORD TOWN HALL

1.0 PLEDGE OF ALLEGIANCE

At 7:00 pm, Chairman Benavides convened a public meeting of the Board of Selectmen in the 1st floor conference room of Town Hall and led the assembly in the Pledge of Allegiance to the Flag. Board members in attendance: Selectmen Gus Benavides, Richard Grenier and Dale Channing Eddy.

Staff members in attendance: Deputy Fire Chief Bradley Ober, Public Works Director Jason Hayden Sr., Town Administrator Scott Dunn and Executive Assistant Angela Bovill.

2.0 ANNOUNCEMENTS/PRESENTATIONS

Chairman Benavides read the rules of the meeting.

3.0 REVIEW/APPROVAL OF MINUTES

Selectman Grenier made a motion to approve the minutes of May 23, 2018 as presented; seconded by Selectman Eddy and passed with all in favor; (3-0).

Selectman Grenier made a motion to approve the minutes of May 30, 2018 as presented; seconded by Selectman Eddy and passed with all in favor; (3-0).

4.0 CONSENT AGENDA

Selectman Grenier made a motion to approve the list of items previously signed during the period May 21, 2018 through June 8, 2018 as listed; seconded by Selectman Eddy and passed with all in favor; (3-0).

5.0 APPOINTMENTS

5.1 Jason Hayden, Sr., DPW Director began his semi-annual update stating it was a long winter and that the staff handled it very well in keeping the roads as safe as possible. The DPW applied over 2000 tons of road salt and over 500 tons of sand. Mr. Hayden said that since the beginning of the year, they have filled four positions. He reviewed the new equipment that they have taken delivery on thus far. The Buildings and Grounds crew did a great job keeping entrances and sidewalks clear of snow at Town Hall and the other municipal buildings while still handling their day-to-day tasks. The Recycle Center made it through another clean up week taking in close to 52 tons of demo and a little over 48 tons of trash. Selectman Grenier gave kudos to the staff at the Recycle Center for the work that they have done to improve the shooting range. Mr. Hayden discussed purchasing a brine maker before winter. Selectman Benavides mentioned making a plan for the salt that is available at Town Hall now, before it becomes a problem. If signs are needed, communication to vendors about delivery times, etc. let's be ahead of it. Mr. Hayden answered the Board's questions and they thanked him for the detailed update.

6.0 PUBLIC HEARING

6.1 CDBG Update - Gilford Village Knolls III: Grant Administrator Donna Lane read the script for the public hearing as follows: Community Development Block Grants funds are available to municipalities through NH Community Development Finance Authority and explained in detail. Ms. Lane stated the purpose of this public hearing is to update the public on, and take public comment, on the progress of the following CDBG Project: Gilford was awarded a \$300,000

CDBG. Of that amount, \$15,000 was for administrative costs, the remaining \$285,000 was sub granted to Laconia Area Community Land Trust/GVK3 Limited Partnership for site acquisition and demolition/site work at Gilford Village Knolls III, 41 Potter Hill Road, to support the construction of 24 units of affordable housing for senior citizen's aged 62 and over. Chairman Benavides opened the public hearing at 7:30 pm and asked for any public comment. There was none. Chairman Benavides closed the public hearing at 7:30 pm.

7.0 OLD BUSINESS

7.1 Allegiant Care Participation Agreement: Town Administrator Scott Dunn said that the Town Attorney negotiated the proposed participation agreement with the Teamsters Union. Selectman Grenier made a motion to approve the Participation Agreement as presented and to authorize the Town Administrator to sign; seconded by Selectman Eddy and passed with all in favor; (3-0).

7.2 Amended Engineering Contract - Recycle Center Improvements: Town Administrator Scott Dunn said the agreement is intended to cover construction administration, to consist of shop drawing reviews and consultations on an as-needed basis. We are not planning to hire them for on-site construction supervision. Discussion ensued. Selectman Grenier made a motion to approve and authorize the Task Assignment #2 Amendment 2 for construction period services as presented and to authorize the Town Administrator to sign; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.0 NEW BUSINESS

8.1 Utility Pole License: Selectman Grenier made to approve and sign the pole license number 41-0637 as presented; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.2 Personnel Policy Amendments: Town Administrator Scott Dunn presented proposed amendments based on several months' worth of Department Manager meetings. Selectman Benavides questioned comp time and lengthy discussions ensued. The Selectmen would like to have a separate meeting to discuss the proposed personnel policy changes. The Board concurs that they would take this matter up at the 06/20/20018 meeting after the hearing at 4pm.

8.3 Town Hall Insulation Proposal: Town Administrator Scott Dunn explained only one company returned his call and provided a quote for insulation work at the Town Hall. He explained removing the gutter from the back of the building would help remove that barrier which holds back the snow. He explained how ice forms on the dormer roof in the rear of the building. Discussion ensued. The Selectmen asked Public Works Director Jason Hayden to look at the report and report to the Selectmen at their 06/27/18 meeting. The Board tabled this item.

8.4 Appointments to Boards and Committees: Selectman Grenier made a motion to appoint John Jude to a 3-year term as a regular member of the Conservation Commission and appoint Larry Routhier to a 3-year terms as a regular member of the Zoning Board of Adjustment; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.5 Unlicensed Dog Warrant: Selectman Grenier made a motion to approve and sign the Unlicensed Dog Warrant as presented; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.6 Welfare Director Resignation/Vacancy: Selectman Grenier made a motion to accept the resignation of Erika Johnson as Welfare Director, with regret and to authorize the solicitation of applications for a new Welfare Director; seconded by Selectman Eddy and passed with all in favor; (3-0).

8.7 Adoption of Hazard Mitigation Plan Update: Selectman Grenier made a motion to approve the Hazard Mitigation Plan Update and to sign a resolution of adoption as presented; seconded by Selectman Eddy and passed with all in favor; (3-0).

9.0 OTHER BUSINESS

There was no other business.

10.0 PUBLIC INPUT

Selectman Benavides asked for public input. There was none.

11.0 SELECTMEN'S ISSUES

There were no new items to discuss.

12.0 ADMINISTRATOR'S REPORT

Town Administrator Scott Dunn is waiting for an answer on adding an additional dock for the Fire Boat. Mr. Dunn will meet next week to discuss the sidewalk from Gilford Village Knolls to Belknap Mountain Road. Belknap County Conservation District has revived the Gunstock Brook restoration project. The Town is still waiting for glass containers at the Recycle Center. Once received, this change will be publicized. There was discussion on Cat Path Road and the Board concurred asking NH-DOT to put a no right turn sign in place from Rt. 11 (one-way road). Town Administrator Scott Dunn asked about presenting an update of the Town's wage and salary classification plan. A review takes place every three years. It is due in 2019 (effective 01/01/19). The Board would like to see the proposal by September 1st. Administrator Dunn said that the irrigation system is staining the new walkways; Gilford Well is coming tomorrow to look at this. Gilford Fire-Rescue took delivery of the new fire engine. The Gilford Elementary School won the prestigious award of Elementary School of the Year in the State of New Hampshire.

13.0 NEXT MEETING

The next meeting of the Board of Selectman will be on Wednesday, June 27, 2018 at 7pm.

14.0 ADJOURN

With no further business to come before the Board, Selectman Grenier made a motion to adjourn at 8:05 pm; seconded by Selectman Eddy and passed with all in favor; (3-0).

Respectfully submitted,



Angela Bovill, Executive Assistant

Approved by the Board of Selectmen on the 27th day of June, 2018.

Attest:



Selectman Dale Channing Eddy, Clerk